

Board meeting summary

Board meeting

29 January 2018



Jim McGowan AM
Chair

Ms Claire Alexander

Mr Ray Chandler

Ms Fiona Gaske

Mr Stewart Gordon

Ms Heather Hall

Dr John Scott

Ms Karen Tully

Jim McGowan AM
Board Chair
29 January 2018

Dear Colleagues

The South West Hospital and Health Board held its monthly meeting at the Board Room in Bungil Street, Roma on Monday 29 January 2018. The meeting was chaired by Board Chair, Jim McGowan AM and attended by seven members of the Board, Claire Alexander, Ray Chandler, Fiona Gaske, Heather Hall, Stewart Gordon, Dr John Scott and Karen Tully, Deputy Board Chair.

During the course of the meeting the Board welcomed Stuart Gordon, Chief Executive of the Western Queensland Primary Health Network (WQPHN) who provided an overview of projects and activities being undertaken by the PHN. Mark Gray, Chair and Nino Di Marco, Chief Executive of the Royal Flying Doctor Service (RFDS) also attended and presented to the Board on their priorities, partnerships and activities. The Board is very committed to building relationships with key partners to take a collaborative approach to gain better health outcomes for people in the South West.

The following is a summary of the key outcomes, issues discussed and decisions made by the Board.

Key points

- Draft Strategic Plan 2018 – 2022 approved for consultation.
- Strategic Plan 2018-2022 Consultation Plan approved.
- Governance Framework approved.
- Draft Safety and Quality Strategy endorsed for consultation.
- Revision of the Clinical Governance Framework including Clinical Governance Policy and associated core procedures noted.
- Flying Specialist Services model noted and endorsed.
- Roma Hospital Project Progress Report noted.
- Draft ICT Strategic Plan approved for consultation.
- Draft SWHHS Information and Communications Technology Action Plan 2018-2022 to deliver on strategic initiatives noted.
- Presentation by Rob Mander, Director People and Culture on the people and culture portfolio.
- Morven and Charleville Community Advisory Network membership approved.
- Charleville ICT Building Infrastructure Project funding sources noted.
- The Board received an overview of the Finance Committee meeting held on 22 January 2018.
- Delegations of Authority Manual v9 reviewed and approved.
- Delegations Policy reviewed and approved.

South West Hospital and Health Service Board

- Financial Delegations Policy reviewed and approved.
- Financial Delegations Framework reviewed and approved.
- Financial Performance Report as at 31 December 2017 noted.
- Finance Risk Report noted.
- Windows Supplementary Deed endorsed.
- Integrated Planning Framework endorsed and implementation and communication plan noted.
- Board briefing templates reviewed, updated and approved.
- Flying Minute on position holders for Southern Queensland Rural Health endorsed.
- November key findings contained in the South West Hospital and Health Service Performance Report noted.
- Chair's Report noted.
- Report on Safety and Quality Chair's Forum held on 29/30 November 2017 by Safety and Quality Committee Chair Fiona Gaske noted.
- Safety and Quality Report noted.
- Consumer Feedback Report noted.
- Clinical Risk Report noted.
- Workforce Survey Site Visit Report by Deputy Board Chair Karen Tully noted.
- Report on Audit Committee – Chairs' Briefing Meeting held on 29 November 2017 by Deputy Board Chair and Audit and Risk Committee Chair Karen Tully noted.
- Board Chair Forum Actions and Outcomes Summary from forum held on 12 December 2017 noted.
- Capital Infrastructure Report noted and discussed.
- Health Related Equipment Priority List approved.
- Concepts approved for major capital works to be funded from retained earnings.
- The Board received an overview of the Safety and Quality Committee meeting held on 29 January 2018.
- Audit and Risk Committee business from 26 November 2017 meeting endorsed.
- Executive Committee business from 15 January 2018 meeting endorsed.
- Minutes of Surat and Mungindi Community Advisory Network meetings noted.