

Board meeting summary

Board meeting
25 September 2017



Jim McGowan AM
Chair

Ms Claire Alexander

Mr Ray Chandler

Ms Fiona Gaske

Mr Stewart Gordon

Ms Heather Hall

Dr John Scott

Ms Karen Tully

Jim McGowan AM
Board Chair
25 September 2017

Dear Colleagues

The South West Hospital and Health Board held its monthly meeting at the Mitchell Multipurpose Health Service on Monday 25 September 2017. The meeting was chaired by Board Chair, Jim McGowan AM and attended by five members of the Board, Claire Alexander, Ray Chandler, Stewart Gordon, Heather Hall and Karen Tully.

The Board hosted a community and staff stakeholder engagement session and met with the Community Advisory Network Chair Sheryn Hanna, Maranoa Regional Council Deputy Mayor Jan Chambers and Director of Nursing Kate Field over morning tea.

The following is a summary of the key outcomes, issues discussed and decisions made by the Board.

Key points

- Josh Freeman, Executive Director of Community and Allied Health gave a presentation on community and allied health portfolio.
- Dr Sheilagh Cronin Chair, Vicki Murphy South West Hospital and Health Service nominated Director and Stuart Gordon Chief Executive from the Western Queensland Primary Health Network attended the Board meeting and gave an overview on the work the PHN is undertaking.
- Rob Mander, Director People and Culture addressed the Board on the development of a Strategic Workforce Plan which will be an overarching framework incorporating various workforce plans and strategies.
- Total Asset Management Plan and Priorities approved.
- Surat staff accommodation to be funded from retained earnings.
- Risk assessment requested of security at Morven Community Clinic.
- Flying Surgeon Specialist Services Business case endorsed for forwarding to the Department of Health and the workforce model to be considered by the Clinical Governance Committee and Safety and Quality Committee and recommendation made to the Board by the end of the year.
- Roma Hospital Development progress report noted.
- Capital Infrastructure Report noted and discussed.
- July key findings contained in the South West Hospital and Health Service Performance Report noted.
- The South West Hospital and Health Service Financial Performance Report as at 31 August 2017 noted.

South West Hospital and Health Service Board

- Chair's Report for September 2017 noted.
- Board Member Karen Tully's Report on attendance at Patient Travel Subsidy Scheme Workshop on 29 August 2017 noted.
- Board Member Heather Hall's Report on attendance as proxy at the Chair's Forum on 6 September 2017 noted.
- Board Member Karen Tully's Report on attendance at meeting in Charleville on 20 September 2017 noted.
- The importance of Hospital Auxiliaries being incorporated noted.
- Updated membership for Dirranbandi Multipurpose Health Service and Roma Hospital approved.
- Retained Earnings Governance Procedure reviewed and update approved.
- Finance Report noted and discussed.
- Capital Infrastructure Report noted and discussed.
- Community Advisory Network Forum noted and discussed.
- Flying Minute – Out of Session – HSCE Recruitment endorsed.
- Queensland Country Practice Report discussed and an implementation plan requested.
- Funding application under the Emergency Medicine Education and Training Program to allow the recruitment and establishment of a temporary position as Emergency Medicine Specialist at Roma Hospital in 2018 noted.
- Application for four delegates to attend the 2018 American Nurses Credentialing Centre Pathway to Excellence Conference in Florida, United States of America funded by the Office of Chief Nursing and Midwifery, Department of Health noted.
- Land and buildings transfer process and arrangements noted.
- The Board received an overview of the Finance Committee meeting held on 25 September 2017.
- Audit and Risk Committee business from 27 August 2017 meeting endorsed.
- Executive Committee business from 28 August / 11 September meetings endorsed.
- Letter of thanks to be forwarded to Dr Mark Dohlad for his contribution to the South West Hospital and Health Service.